

**2011 Business Meeting
Approved Amendments to the Constitution**

AMENDMENT #1

Constitution Article IV, Section 5

The State Membership Coordinator(s) shall:

- a. Serve as members of the Executive Committee.
- b. Serve as primary points of contact for all institutions within the Region, which shall be divided between northern and southern territories.
- c. Conduct membership drives in respective territories, and update contact lists as needed.
- d. Serve as resource in regard to membership application and act as a technology resource for any issues encountered in the application process.
- e. Collaboratively produce three annual electronic newsletters that are to be distributed electronically to member institutions.
- f. Serve as a liaison between the Executive Committee, standing committees, and states assigned.
- g. Fulfill any duties delegated to that office in the future.
- h. Serve two consecutive years, with the two State Membership Coordinators being elected in alternating years shared with the Technology and Sustainability Coordinator and the Inclusion and Equity Coordinator.

AMENDMENT #2

Constitution Article IV, Section 6

The Technology and Sustainability Coordinator shall:

- a. Serve as a member of the Executive Committee.
- b. Serve as a liaison between the Executive Committee and standing committees.
- c. Coordinate the creation, maintenance and expansion of UMR-ACUHO website.
- d. Oversee efforts to enhance and promote sustainability within the UMR-ACUHO business practices, including efforts at the annual conference.
- e. Fulfill any duties delegated to that office in the future.
- f. Serve two consecutive years, with being elected in alternating years as the State Membership Coordinators.

AMENDMENT #3

Constitution Article IV, Section 7

The Inclusion and Equity Coordinator shall:

- a. Serve as a member of the Executive Committee.
- b. Advise and recommend appropriately to the Association to ensure the practices and policies of the organization are reflective of UMR-ACUHO's values.
- c. Research corporate partners practices and policies related to social justice, ensuring they are reflective of UMR-ACUHO's values.
- d. Make recommendations for policies, practice and protocol changes and adaptations as necessary to reflect the diverse needs of UMR-ACUHO membership.
- e. Serve as liaison to the Social Justice Committee.
- f. Assist in the recruitment of professionals from traditionally underrepresented backgrounds to become actively involved in the Association.
- g. Work to insure inclusiveness practices, such as conference accommodations, programming, recruitment, awards, etc.
- h. Fulfill any duties delegated to that office in the future.
- i. Serve two consecutive years, with being elected in alternating years as the State Membership Coordinators.

AMENDMENT #4

Constitution Article IV, Section 8

The Treasurer shall:

- a. Open and maintain financial accounts in the name of the Association as approved by the Executive Committee.
- b. Collect dues for the Association.
- c. Be responsible for the receipt and disbursement of all Association funds, and render an accounting to the Association at the annual business meeting and at other times as directed by the President.
- d. Serve as a member of the Executive Committee.
- e. Receive budget proposals from all officers, chairpersons, etc., of UMR-ACUHO and submit to the Executive Committee for approval at its annual winter meeting.
- f. File the proper forms with the Internal Revenue Service on an annual basis.
- g. Serve three consecutive years as Association Treasurer, with the term ending at the annual winter meetings.
- h. Fulfill any duties delegated to that office in the future.

AMENDMENT #5

Constitution Article IV, Section 9

The Coordinator of Corporate Sponsorship shall:

- a. Serve as a member of the Executive Committee.
- b. Serve as a liaison between the Executive Committee and the Sponsors & Exhibits Committee.
- c. Maintain existing and initiate new relationships with corporate sponsors.
- d. Coordinate the corporate sponsorship initiatives for the Association.
- e. Lead efforts to secure sponsorship for future Association conferences and related activities.
- f. Fulfill any duties delegated to that office in the future.
- g. Serve a three year term.
- h. The first holder of this position will be appointed by the executive committee and elected thereafter.